

Moving CHECK LIST

8 WEEKS BEFORE

- Call Moving Companies for estimates
- Remove and Dispose of unnecessary possessions
- Start Compiling an inventory of your possessions
- Get a floor plan (with room dimensions) of your new home to help you decide which furnishings you want to keep and which room they will go in.
- Start a file of moving-related papers and receipts
- Locate schools, healthcare professionals and hospitals in your new location.
- Arrange to transfer your children's school records and family medical records.

6 WEEKS BEFORE

- Secure off-site storage if needed
- Choose a mover and sign contract.
- Contact your homeowner's insurance agent about coverage for moving and secure more, if necessary.
- Contact insurance companies (auto, homeowner's, medical, and life) to arrange for coverage in your new home.

4 WEEKS BEFORE

- Create a file of important papers, such as auto license, registration documents and title; any medical, dental and school records; birth certificates; wills, deeds, stock certificates, and other financial documents.
- Notify the following of your change of address:
 - Post office
 - Banks
 - Credit card companies
 - Relatives and friends
 - Insurance agent, lawyer, tax/financial advisor
 - Magazine subscriptions
- Notify utility companies of date to discontinue/transfer service and/or establish service at your new home. Also arrange for final readings and bills, including refunds on prepaid services.
 - Electric
 - Heating oil
 - Internet service
 - Natural gas
 - Telephone
 - Television
 - Trash collection
 - Water
- Notify your state's department of motor vehicle of your new address.
- If moving from an apartment, arrange for refund of your security deposit.
- Discontinue additional home services (housekeeper, gardener/lawn service, and pool cleaner), if applicable.
- Start using up things you can't move, such as perishables

3 WEEKS BEFORE

- Make travel plans, if necessary
- Make arrangements with condo or homeowner's association to reserve elevator usage time if moving into or out of a high-rise building.
- Arrange to close existing bank accounts and open new accounts in new area.
- Arrange for child care on moving day.

2 WEEKS BEFORE

- Arrange special transport for your pets and plants.
- Contact your moving company and review arrangements for your move.

1 WEEK BEFORE

- Pack moving-essential boxes—important documents, travel clothes, personal items and prescription medications.

2-3 DAYS BEFORE

- Confirm all final arrangements with your mover and other service providers