

# MOVING CHECKLIST

## Assess what you need to take with you - then eat, donate, recycle, or throw the rest out!

- ☐ Perishable foods and leftovers
- ☐ Toxic materials (batteries, paints, cleaners, propane, flammables, bleach, batteries, mercury)
- ☐ Old electronics
- ☐ Old books, cds/DVD's, magazines and newspapers
- ☐ Metals and wood from previous home repairs or building projects
- ☐ Decorations that may not have a place in your new home
- ☐ Return borrowed things and collect things you've loaned
- ☐ Cash for payment/tips/miscellaneous

For help with donating your goods, check out (<http://www.donationtown.org/about-us/>)

## Will your larger items fit through stairs and doorways in your new home?

- ☐ Couch
- ☐ Large chairs/barcaloungers
- ☐ One-piece bookshelves, bed frames, and tables Framed art
- ☐ Fridge
- ☐ Washer/dryer

## Prep if moving yourself

- ☐ Pick up boxes and supplies (tape, bubble wrap, etc).
- ☐ Get prices from truck/van companies and secure an affordable rental for the day of moving.
- ☐ Ask friends or family to help pack and move your belongings.
- ☐ Sketch out the floor plan of your new home to determine placement of furnishings.
- ☐ Write out directions for items requiring special attention (chandeliers, collectibles, delicate plants, etc.).
- ☐ Place all important documents in one binder (new and old leases, floor plans, maps to your new home, etc.).
- ☐ Have copies of keys ready for any friends helping out, in case they get to your new home ahead of you.
- ☐ Take an inventory of boxes and items that will be going with you.
- ☐ Be sure to have water and at least one meal ready to serve for friends and family helping you.
- ☐ Keep bathrooms in both locations stocked with enough toilet paper and soap for the day.

## Label it and you won't lose it.

- ☐ Use markers and colored stickers to label each box according to:
- ☐ Weight (heavy, medium, light)
- ☐ Color (each corresponds to a specific room)
- ☐ Fragility (not at all, somewhat, very)
- ☐ Need To Use (immediately, no rush, storage)

## Change of address

- |  |   |
|--|---|
| <input type="checkbox"/> Employer H.R. dept.         | <input type="checkbox"/> Veterinarian           |
| <input type="checkbox"/> Postal service              | <input type="checkbox"/> Schools                |
| <input type="checkbox"/> Banks, checking and savings | <input type="checkbox"/> Loans                  |
| <input type="checkbox"/> Credit cards                | <input type="checkbox"/> Travel/auto club       |
| <input type="checkbox"/> Insurance companies         | <input type="checkbox"/> Creditors              |
| <input type="checkbox"/> Doctor                      | <input type="checkbox"/> Utility Companies:     |
| <input type="checkbox"/> Dentist                     | <input type="checkbox"/> Electric               |
| <input type="checkbox"/> Hospital                    | <input type="checkbox"/> Gas                    |
| <input type="checkbox"/> Pharmacy                    | <input type="checkbox"/> Telephone company      |
| <input type="checkbox"/> Newspapers                  | <input type="checkbox"/> Trash company          |
| <input type="checkbox"/> Voter registration          | <input type="checkbox"/> Internet/Cable company |

## Prep if using movers

- ☐ Get general pricing information from at least three moving companies.
- ☐ Get an on-site written estimate from the moving company you choose.
- ☐ Decide if you or the movers will be doing the packing.
- ☐ Sketch out the floor plan of your new home to determine placement of furnishings.
- ☐ Write out directions for items requiring special attention (chandeliers, collectibles, delicate plants, etc.). Confirm all other arrangements (scheduling, number of movers, etc.) in writing or an email.
- ☐ Leave a representative at your old home to answer questions for the movers.
- ☐ Have copies of keys ready for the movers, in case they get to your new home ahead of you.
- ☐ Take an inventory of boxes and items that will be going with the movers.
- ☐ Be sure to have water and at least one meal ready for the movers.
- ☐ Keep bathrooms in both locations stocked with enough toilet paper and soap for the day.