

MOVING CHECKLIST

Assess what you need to take with you - then eat, donate, recycle, or throw the rest out!

- Perishable foods and leftovers
- Toxic materials (batteries, paints, cleaners, propane, flammables, bleach, batteries, mercury)
- Old electronics
- Old books, cds/DVD's, magazines and newspapers
- Metals and wood from previous home repairs or building projects
- Decorations that may not have a place in your new home
- Return borrowed things and collect things you've loaned
- Cash for payment/tips/miscellaneous

For help with donating your goods, check out (<http://www.donationtown.org/about-us/>)

Will your larger items fit through stairs and doorways in your new home?

- Couch
- Large chairs/barcaloungers
- One-piece bookshelves, bed frames, and tables Framed art
- Fridge
- Washer/dryer

Prep if moving yourself

- Pick up boxes and supplies (tape, bubble wrap, etc).
- Get prices from truck/van companies and secure an affordable rental for the day of moving.
- Ask friends or family to help pack and move your belongings.
- Sketch out the floor plan of your new home to determine placement of furnishings.
- Write out directions for items requiring special attention (chandeliers, collectibles, delicate plants, etc.).
- Place all important documents in one binder (new and old leases, floor plans, maps to your new home, etc.).
- Have copies of keys ready for any friends helping out, in case they get to your new home ahead of you.
- Take an inventory of boxes and items that will be going with you.
- Be sure to have water and at least one meal ready to serve for friends and family helping you.
- Keep bathrooms in both locations stocked with enough toilet paper and soap for the day.

Label it and you won't lose it.

- Use markers and colored stickers to label each box according to:
- Weight (heavy, medium, light)
- Color (each corresponds to a specific room)
- Fragility (not at all, somewhat, very)
- Need To Use (immediately, no rush, storage)

Change of address

- Employer H.R. dept.
- Postal service
- Banks, checking and savings
- Credit cards
- Insurance companies
- Doctor
- Dentist
- Hospital
- Pharmacy
- Newspapers
- Voter registration
- Veterinarian
- Schools
- Loans
- Travel/auto club
- Creditors
- Utility Companies:
 - Electric
 - Gas
- Telephone company
- Trash company
- Internet/Cable company

Prep if using movers

- Get general pricing information from at least three moving companies.
- Get an on-site written estimate from the moving company you choose.
- Decide if you or the movers will be doing the packing.
- Sketch out the floor plan of your new home to determine placement of furnishings.
- Write out directions for items requiring special attention (chandeliers, collectibles, delicate plants, etc.). Confirm all other arrangements (scheduling, number of movers, etc.) in writing or an email.
- Leave a representative at your old home to answer questions for the movers.
- Have copies of keys ready for the movers, in case they get to your new home ahead of you.
- Take an inventory of boxes and items that will be going with the movers.
- Be sure to have water and at least one meal ready for the movers.
- Keep bathrooms in both locations stocked with enough toilet paper and soap for the day.